

PROCUREMENT POLICY BOARD

1151 Punchbowl Street
Conference Room 410
Honolulu, Hawaii 96813

Regular Meeting
February 21, 2008
1:00 pm

AGENDA

- I. Call to Order.
- II. Approval of Minutes – Meeting of January 17, 2008.
- III. HAR Chapter 3-122, Source Selection and Contract Formation – Public Hearing update and for final approval.
- IV. State Procurement Office’s proposed rules on Act 142/2007 on Administrative Fines, incorporating the Board’s input.
- V. State Procurement Office’s update on correspondence to the Small Business Utilization Council.
- VI. Matrix of State Procurement Office’s 5 levels of procurement training; and updated procurement training course description, which includes designated attendees.
- VII. Board’s motion on January 17, 2008 to place on the next meeting agenda on whether to keep the small business rules in HAR 3-124, Preferences or move to HAR 3-127, Small Business Assistance.
- VIII. Request by Member Russ Saito:
 1. responsibilities of the Board; and
 2. proposed procurement directive conveying Department of Accounting and General Services’ interpretation of Act 291/2006 (pending receipt of interpretation from Member Saito).
- IX. Request by Member Darryl Bardusch:
 1. request of audit of DBEDT’s 2006 & 2007 procurements;
 2. request for audit of State of Hawaii Public Library System’s 2006 & 2007 procurements;
 3. proposed mandatory training program. This proposal utilizes existing SPO training classes; and
 4. prompt payment rule changes (Chapter 3-125).
- X. Announcements.
- XI. Adjournment.

Individuals may present testimony on matters on the Procurement Policy Board's agenda when the agenda item is being discussed by the Board. Individuals intending to testify should contact the State Procurement Office at (808) 587-4700 at least 48 hours before the scheduled meeting. Written testimonies will be accepted through e-mail at procurement.policy.board@hawaii.gov or faxed to (808) 587-4703 until 1:00 pm, February 19, 2008. Testimonies received after the February 19, 2008 deadline will be forwarded to the board after the February 21, 2008 meeting. Individuals submitting written testimony at the meeting and would like the written testimony distributed to the board at this meeting, are requested to provide 12 copies.

Individuals requiring special assistance or services may call (808) 587-4700 by 1:00 p.m., February 18, 2008 to discuss accommodation arrangements.